

Shri Shivaji Education Society Amravati's

DR. PANJABRAO ALIAS BHAUSAHEB DESHMUKH MEMORIAL MEDICAL COLLEGE

Shivaji Nagar, Amravati- 444603



Dr. Anil T. Deshmukh MD (Pathology) Dean



Shri. Harshvardhan P. Deshmukh

President Shri Shivaji Education Society

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Stakeholders Feedback Report as Stated in College Council Meeting 2022



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College



Dr. Anil T. Deshmukh M.D. (Pathology) DEAN



Harshvardhan P. Deshmukh PRESIDENT

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Date:- 28.04.2022

Out. No. PDMMC/CCM/ 3301 /2022

Minutes of the Meeting

he jointmeeting of "College Council&Hospital Committee" was held on Wednesday, 27th April, 2022 at4.00 PMin the'Council Hall' of Dean Office under the Chairmanship of DeanDr. A. T. Deshmukh.

Following members of the College Council were present:-

HODs of Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Pharmacology, Forensic Medicine, Community Medicine, General Medicine, Pediatrics, Psychiatry, Dermatology, Respiratory Medicine, General Surgery, Orthopedics, Radio-Diagnosis, E.N.T., Ophthalmology, Obstetrics & Gynecology, Anesthesiology, Dentistry, Physical Medicine & Rehabilitation, I/c MEU.

Following special invitees were present:-HOD, Emergency Medicine was out of station for Office Work.

Medical Superintendent, Dy. Medical Superintendents, Administrative Officer, I/c RHTC, I/c Resident & Interns Hostel, Warden, Boys Hostel, Nursing Superintendent, I/c Repair Section.

Following members were absent :-

Warden, Girls Hostel, Warden, Nursing Hostel, Librarian, I/c Central Store, I/c Sport, Engineer, Electrician, Plumber, Technical Expert.

Following members of Hospital Committee were present :- Medical Superintendent, Dy. Medical Superintendents.

HODs & Unit Incharges: - Dr. A.V. Daphale, Dr. S. G. Vyas, Dr. S. N. Bhasme, Dr. S. H. Verma, Dubey, Dr. A. V. Saboo, Dr. S.N.Agrawal, Dr.V.V.Saoji, Dr. G.R. Mundhada, Dr. N. P. Umale, Dr. R.M. Mulmule, Dr. A. V. Darokar, Dr. V.N. Bijwe, Dr. A. V. Kharia, Dr. G. N. Pundkar, Dr. R. W. Baitule, Dr.S. K. Kadu, Dr. A. V. Manekar, Dr. K. Y. Vilhekar, Dr. R.H. Nistane, Dr. P. S. Junghare, Dr. S. A. Bijwe, Dr. S. A. Karaley, HOD, Biochemistry, Pathology, Microbiology, P.S.M., Radio-diagnosis, Anesthesia, Dentistry, Dr. VijayaPatil, Dr. A.H. Rohankar, I/c Research Lab, I/c, Cytology, I/c, Histopathology, I/c, Blood Bank, I/c CBL, I/c CML, I/c MRS, I/c Medical Store, I/c Repair Section, I/c RHTC, I/c Resident Hostel & Intern Hostel, Warden, Boys Hostel, Warden, Girls Hostel, Nursing Superitendent.

Following members were absent :-

Dr. S.V. Jaiswal, I/c CCL, I/c UHTC, Warden Girls Hostel, Warden, Nursing Hostel, Biomedical Engineer, Engineer, Electrician, Plumber, I/c, Central Store, Sanitary, Technical Expert.

Following points were discussed in the meeting:-

- 1 At the outset, Chair welcomed all the Members of College Council & Hospital Committee.
- 2 Minutes of the 'College Council' dated 6th April, 2022 were confirmed. Action taken on the items was noted. Chair reviewed the following points.
 - 4. PG Exams are due in the month of June, 2022. All Inspection forms should make ready including information of faculty as well as students.
 - 5. 'Summer Vacation' is permissible only for regular staff from 29.04.2022 to 10.05.2022 (First Half) and 11.05.2022 to 22.05.2022 (Second Half).
 - 7. It is observed that 'Bed Head Tickets' are pending in ObGy, Medicine & Surgery Wards. From the next meeting should come with the pending case papers.
 - 11. For NABH renewal we have appointed Dr. Sengupta. In this context the assessment team is visiting to our Institute on tomorrow the 28th April, 2022. All HODs should interact with team.

For NAAC accreditation we will start on daily basis procedure after completion of 'Summer Vacation.' The Dean Office has already sent a Progress Report letter to NAAC Criteria Chairpersons.

- Chair informed that 'Online Teachers Database' (OTD) is compulsory for SR & JR. University has rectified and ask to your SR & JR to fill up the OTD. Chair read the department wise names of teachers who are not registered OTD.
- 4 Chair discussed about 'Internshipcompletion' &make aware ofinterns shortfall comes in the next month. He directed to managethe duties by Residents.
- Chair put up the Circular received from the Hon'ble Secretary, ShriShivaji Education Society, Amravati (No.S/Secretary/1144/2022, dt.19.04.2022) regarding'ShikshanMaharshiDr. Panjabrao alias Bhausaheb Scholarship 2022' Appeal for Donation. In the 57thPunyathitheeprogramme held on 10th April, 2022 of Shikshanmaharshi Dr. Panjabrao alias BhaushaebDeshmukh,Hon'bleShriSharadchandrajiPawar, Member of Parliament (Rajyasabha) has declared donation of Rs. 01 Crore through 'Rastrawadi Welfare Trust' for the Economic Weaker Class Female Students who will admit in Medical College (03 Female)& Agriculture College (03 Female). As per the Circular Society has taken decision to donate 01 day salary for a nobal cause. After discussion it was decided to donate 01 day salary for the same. Donation receipt will be given by the Society. Dean Office will circulate the Circular shortly.
- 6 Chair placed the 'Internal Complaint Committee Report' received on 20.04.2022 to the Dean Office. He informed that there is a complaint of Ms. DipaliRamteke (Staff Nurse, Emergency Medicine Department) Against Mr. MangeshJadhav (Attendant, Emergency Medicine

Department). As per the complaint, Internal Complaint Committee enquired the matter and submitted its report by the Chairperson Dr. S. S. Rawlani, Prof & HOD, Dept. of Anatomy. Council considered the report and accepted the following recommendations of the ICC.

- (i) MangeshJadhav should be imposed fine of Rs. 30,000/- (Thirty Thousand)
- (ii) Entry in the Service Book of MangeshJadhav should be done for his misconduct.
- (iii) MangeshJadhav should be warned that such incidences should not happen in future. His undertaking was also taken.
- (iv) To increase awareness about security of working women, Internal Complaint Committee recommends-
 - (a) To put posters for orientation of all the employees of Institute on front side of all the departments and working areas.
 - (b) A workshop should be conducted to sensitize all the Class III & IV employees for the security of working women.
- 7 Chair asked Departmental problems, if any :-
 - (i) HOD, ObGy pointed out the problem of 'Anaesthesia Workstation' in Labour Room & Casualty. Chair discussed the problem with the HOD of Anaesthesia Department.
 - (ii) About A.R.T. Center requirement list is sent by ObGy Department.
 - (iii) HOD of Community Medicine Department pointed out for '50 seater Vehicle' for RHTC. Chair discussed and directed HOD to call quotations and enquire about loan facility.
- 8 Chair informed that Two Ambulances are available in our College. Travelling rates are low as compare to outside vehicles. He directed Medical Superintendent to prepare SOP and advertise the facility amongst the patients and their relatives.
- 9 Revised SOP&Feedback policy on curriculum is discussed and approved.

Meeting ended with vote of thanks to the Chair.

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati

Copy for information & necessary action to:-

Medical Superintendent, Dr.PDH&RC, Amravati RAVA
 All Departments)

3. Dy. Medical Superintendent.

- 4. Administrative Officer
- 5. Nursing Superintendent
- 6.I/c Medical Record Section
- 7. I/c Central Store
- 8.I/c Repair Section
- 9. Departments/Sections: Establishment (T) & (NT) / Students

Dean;
Dr.P.D.M.Medical College,
Amravati.

DEAN

Pr. Panjabrao Alies Bhausaheb Deshar L.A. Memorial Medical College, Amravati



Shri Shivaji Education Society Amravati's

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College Council Meeting Held On 28th April 2022

Item No. 09 - CC/HC: 1.To approve revised SOP and Policy of feedback on curriculum.

Resolution No. 09 - CC/HC: After detail discussion it was resolved that, the SOP, Policy of Feedback be approved.

- 1. SOP for feedback
- 2. Policy of feedback

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Chairperson - Criteria No. <u>I</u> NAAC Steering Committee Dr. P. D. M. M. C. Amravati



Dean Dr.PDMMC, Amravati

DEAN r. Panjabrao Alies Bhausaheb Deshi Memorial Medical College, Amravati

1.4.1

Stakeholders Feedback Report as Stated in College Council Meeting 2018



SHRI SHIVAJI EDUCATION SOCIETY, AMRAVATI'S Dr. Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College



Shivaji Nagar, Amravati - 444 603

Dr. Anil T. Deshmukh M.D. (Pathology) DEAN



Harshvardhan P. Deshmukh PRESIDENT

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 Website:http://pdmmc.edu.in

Out. No. PDMMC/CCM/ 3579 /2018

Date: - 07.06.2018

Minutes of the Meeting

College Council Meeting was held on 5th June, 2018 at 4.00 PM in the Council Hall of Dean Office under the Chairmanship of DeanDr. P.R.Somwanshi.

Following members of the meeting were present :-

HOD, Anatomy, Physiology, Biochemistry, Pathology, Microbiology, Forensic Medicine, Pharmacology, Community Medicine, General Medicine, General Surgery, E.N.T., Orthopedics, Pediatrics, Ophthalmology, Radio-Diagnosis, Anesthesiology, Obstetrics & Gynecology, Respiratory Medicine. Dermatology, Psychiatry, Dentistry, I/c MET.

Following special invitees of the meeting were present:

Medical Superintendent, Dy. Medical Superintendent, I/c RHTC, I/c Resident & Intern Hostel, Warden, Nursing Hostel, Nursing Superintendent, Librarian, I/c Repair Section, I/c Central Store, Dr.V.V.Saoji, Dr.G.R.Mundhada, MSW P.K.Jadhao, M.S.Deshmukh.

Following points were discussed in the Meeting :-

- At the outset, Chair welcomed all the Members & special invitees present in the College Council 01
- Minutes of the previous meeting dated 3rd January, 2018 were confirmed. 02

03Chair took the review of revised Hospital charges and asked problems, if any. After discussion it was resolved that Rs. 05/- per day/patient as a Bed charges of the Wards will be collected from the admitted patients. The review will be takenafter 02 months.

Chair observed that the patients are admitted on the indoor record but not reported to Ward/s. After discussion it was decided to give responsibility to the Medical Social Workers (MSW) & Interns to accompany the patient/s to concerned Wards.

05Chair took review of MUHS grant of State & National level research conferences and asked about the work of short-term research fellowship. It was observed that no work has been done. He instructed to bring information in the next Meeting.

07Chair took the review of Theory Classes from the concerned HODs & directed to call meeting of C.R. & students of the concerned batches on 13.06.2018 at 4.00 PM in Guyton Hall with the HODs of Pre, Para & Clinical Departments.

- 09 Chair took the review of pending work related to Mahatma Jyotiba Phule Jeevandai Aarogya Yojana (MJFJAY) &discussed on the issue of different packages. He told that the details of different packages will be put up in next College Council.
- O3 Chair discussed and directed HOD, Pediatrics to start functioning of PICU & NICU from the month of July, 2018 and before that to observe the functioning of machines.
- O4 Chair presented the letter received from HOD, Medicine dated 4.6.2018 regarding Triponin I Test. HOD, Medicine and Pathology discussed on the issue. Chair directed HOD, Medicine to send regular patients for the test. It was decided to introduce T I after the existing stock of Trop T is exhausted.
- Of Chair observed that without signature of the concerned Doctor the Computerized Reports are handed over to the patient/s. He instructed to sign the report before handing over the patients.
- Of Chair observed that in the midnight hours patients are transferred to Irwin Hospital.

 He instructed the concerned to look into the matter and not to repeat this practice in future.
- O7 Chair observed that after OPD hours Jr. Residents are looking the management of clinical departments & taking the decisions to admit the patients, treatment, transfer & discharge. HOD, ObGy& Medicine Departments clarified that they have made arrangement of Sr. Residents. Chair told that the review will be taken in the next meeting and directed to bring duty data in the next Meeting on 13.06.2018.
- O8 Chair took the review of OPD & IPD performance & observed that some department performance is not up to the mark as compared to the previous year. He directed to improve the data and review will be taken in the next meeting.
- OP Chair told that we have decided to highlight the information of departmental facilities and faculties on the Board. The board will be displayed on the compound wall of the Hospital campus. He directed Medical Superintendent to take meeting of the concerned HODs on 9.6.2018 and finalize the information.
- 10 Chair told that duringsurprise rounds of Hon'ble President of ShriShivaji Education Society many expert faculty were absent at their working places of OPD. Hon'ble President has expressed his displeasure on the working of absent faculties. It was also observed that some doctors are giving false information about the location of their colleagues during the visit. He directed the faculties be punctual in the working hours and not to repeat this situation.

Chair discussed about the SOP, Policy and feedback forms received from feedback committee of various stakeholders and these forms are approved in the meeting. Chair directed that henceforth feedback on curriculum should be collected every year.

Chair asked departmental problems/suggestions, if any :-

- 12 (i) HOD, Respiratory Medicine suggested to increase number of Wheelchair & Stretchers. Chair asked M.S. about the availability & directed to take necessary action.
 - (ii) HOD, Surgery suggested for the medical checkup of Residents. Chair agreed and directed Medical Superintendent to take necessary action.
 - (iii) HOD, skin & ENT pointed out the **problems of AC compressor**. Repair section to take the stock and inform the Dean Office.

It was decided that the next College Council Meeting will be held on 13.06.2018 at 3.00 PM and Students' Meeting will be at 4.00 PM in Guyton Hall. He directed Dr. S.N.Niwane, I/c Guyton Hall to make ready Guyton Hall for students meeting.

Medica

Meeting concluded with thanks to the Chair.

Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati Dean, Dr.P.D.M.Medical College, Amravati.

DEAN

Copy for information and necessary action to :-

- Medical Superintendent, Dr.PDHRC, Amravati.
- The HOD, Dept. of ______(All Departments)
- Dy. Medical Superintendent
- Nodal Officer, OFAMOS-DMMP-MCI
- Administrative Officer
- I/c Student Section: He is instructed to maintain attendance register of the students on 13.06.2018 at 4.00 PM
- I/c Establishment (T & NT) / Student / Store / Account / Sport / Library / Electric / Plumbing / Repair / Technical Expert / Sanitary Inspector / Engineer



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College Council Meeting Held On 7th June 2018

Item No. 11- CC/HC: 1.To approve feedback forms of various stakeholders on curriculum.

2. To approve SOP and Policy of feedback.

Resolution No. 11 - CC/ HC: After detail discussion it was resolved that, the SOP, Policy of Feedback, Feedback forms of stakeholders be approved.

- 1. Feedback Forms.
- 2. SOP for feedback
- 3. Policy of feedback

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Chairperson - Criteria No. I NAAC Steering Committee Dr. P. D. M. M. C. Amravati Medic.

Dean Dr.PDMMC, Amravati

DEAN Dr Panjabrao Alias Bhausaheb Deshmukh Memorial Medical College, Amravati

1.4.1

Stakeholders Feedback Report

Student Feedback Form On Curriculum

Name of Student:		Year:-
Name of College:		
College Roll No.: -	Mob No.:	Email Id:
Instructions: - Please rate ye	our opinion (✔) on scale of 1 t	to 5.
(1-Strongly A	gree, 2-Agree, 3- Uncertain, 4-	Disagree, 5-Strongly Disagree)

Sr. No.	Item	1	2	3	4	5
1.	The syllabus was challenging.					
2.	The syllabus/curriculum is relevant to student's needs.		A Second	E 173.		
3.	The syllabus serves practical purpose.					
4.	The entire syllabus was covered in class by teacher.		3 3 3			
5.	The syllabus equipped me with necessary clinical skills to face practical requirenment.					
6.	The syllabus enabled me to improve my ability to anylize & solve the problem.					
7.	The syllabus content is carrier oriented.				7	
8.	The recommended textbooks are available in library.		- 5			
9.	Reference books are available in library.					
10.	Course delivary by faculty members in the class is satisfactory.	70				
11.	There are opportunities for out of class room learning (Guest lectures, Seminars, Workshops, value added Programmes, Competitions, Conferences).					
12.	The curriculum implementation was well organised & very effective.			G.	2,37	
13.	Any other suggestions/comments in 25 words(If any):					

Prepared By	Checked By	Validated By	IQAC Co-Ordinator	Approved By
Handl .	145 200	. 0	0 \$	
an surp.	rson - Criteria No. I	K	\$	
I A L A A C	JACOFINI COMMISSION			DEAN
D. P.D	M. M. C. Amiavau	Bootoness & Mond	ne Co-ordinator IQAC	aniabrao Alias Bhausahet

Dr.P.D M.M.C. Amravati

Teacher's Feedback Form On Curriculum

Nar	ne of College:					
Мо	b No.: Email Id: -				7.5	
Inst	ructions: - Please rate your opinion (√) on scale of 1 to 5. (1-Strongly Agree, 2-Agree, 3- Uncertain, 4-Disagree, 5-Stro	ngly Dis	agree)			
Sr. No.	Item	1	2	3	4	5
1.	The syllabus is suitable to the course.					
2.	The curriculum is need based.		NA TEC			
3.	The syllabus can be covered in the mentioned number of hours.		- F			
4.	The syllabus is sufficient to bridge the gap between current global scenario and academics.			3 D		
5.	Curriculum content is followed by sufficient reference material & books for the topics.					
6.	The depth of syllabus is adequate to have sufficient lerning outcomes.				- Lak	
7.	Curriculum ensures development of learning value(in item of skill, concepts, knowledge & analytical abilities).				H.	
8.	Curriculum implemetation is relevant & applicable to real life situations.					
9.	Tests and examination are conducted well in time with proper coverage of all units in the syllabus.					-
	The syllabus have good balance between theory and practical work.				7.5	-

Prepared By	Checked By	Validated By	IQAC Co-Ordinator	Approved By
Chairper	son - Criteria No. T		\$\$.	DEAN
Dr. P. D.	M. M. C. Amravati	Professor & Head	Dr Pania	brao Alias Bhausaheb D

Professor & Head Department of Medicine Or.P.D M.M.C. Amrava Dr Panjabrao Alias Bhausaheb Deshmuk Memorial Medical College, Amrayati

Alumni Feedback Form

Name: Qualification:		_ Qualification:	
College Roll No.:-	Year of Passing:	Mob No.:	
E Mail-Id: -			

Instructions: - Please rate your opinion (✔) on scale of 1 to 5.

(1-Strongly Agree, 2-Agree, 3- Uncertain, 4-Disagree, 5-Strongly Disagree)

Sr. No.	Item	1	2	3	4	5
1.	The syllabus studied was relevant to my professional life.	1,20			198	
2.	The contents of the syllabus were revised at reasonable intervals					
3.	The syllabus imparted value based learning in trems of skills, knowledge & critical thinking.					
4.	Aims & objectives of the syllabus were well defined & clear to the teachers & students.				1 12	
5.	The prescribed books were relevant, updated and appropriate.	V115	T. T.	(Lagra		
6.	The syllabus was directly related to enhancing practical competencies.	64 IE				
7.	The syllabus was need base as per the requirenment of job.					
8.	The course curriculumdesign fullfilled the expectations.		F = F 16			
9.	Quality of support material and project guidance was good.		WW.	E 139		
10.	The curriculum design created ineterest to pursue post-graduates in particular field.		544			
11.	Any other suggestions/comments in 25 words(If any):					

Prepared By	Checked By	Validated By	IQAC Co-Ordinator	Approved By
Fande	120 24	1. W	il:	
Chairperson NAAC Steer	- Criteria No. <u>I</u> ing Committee	Professor & Head	8.	DEAN
Dr. P. D. M. N	M. C. Amravati	Department of Medicin Dr.P.D M.M.C, Amravati	Co-ordinator IQAC	a rao Alias Bhausaheb Desi m rial Medical College, Amra

Professional Feedback Form On Curriculum

Sr. No.	Item	1	2	3	4
1.	Satisfaction in accessibility of syllabus, lab manuals, etc.		15,19		
2.	Satisfaction on availability of Academic resources (Books, Journals, Periodicals, Software, database, Resource fields).				
3.	Satisfaction on workshops organized.		11/1/2	200	
4.	Organization of Guest Lectures.		7-51	111	
5.	Availbality of Equipment, Apparatus, Chemicals, Softwares, etc.	A con-			
6.	Utility of Question Bank System.		The last		
7.	Level at which mentor policy has been helpful in resolving problems of students.				
8.	Curriculum developed competancies/ outcome.		7716	-	
9.	Satisfaction towards infrastructure in classrooms and labortaries, etc.	1			
10.	Effectiveness of course curriculum implementation on holistic development of student.				
11.	Any other suggestions/comments in 25 words(If any):				

Prepared By	Checked By	Validated By	IQAC Co-Ordinator	Approved By
Aande Chairp	erson - Criteria No. I Steering Committee	i D		DEAN
Dr. P. I	O. M. M. C. Alliavad	Professor & Head Department of Madisin Dr.P.D.M.M.C. Amrevet	e o-ordinator lowe	orao Alias Bhausaheb Desh oria Medical College, Amra ati

Employer's Feedback Form On Curriculum

Name	e of Employer: Designation: -		
	e of Employer: Designation: e of Institute:		
Addr	ess:		
	Mob No.: E Mail-Id:		
Sr.	uctions: - Please mark your opinion (✔) . Item	Mark	
No.		Yes	No
1.	Is there any need to introduce new course?		
2.	Is the syllabus complimentry to holistic development of students?		
3.	Does the syllabus impact adequate knowledge in medical skills?		
4.	Is there any need to modify/ update the syllabus?		
5.	Does the syllabus make the students responsible and ethical?		
6.	Does the syllabus teach moral and ethical values?		15
7.	Does the curriulum covers the issues related to professional ethics?		
8.	Curriculum is effective in developing innovative thinking & personality?		
9.	Curriculum helps in getting adequate knowledge?		
10.	Do you suggest other course to be included in the curriculum?		

Any other suggestions/comments in 25 words(If any):

11.

	14			Approved By
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CI	nairperson - Criteria No	I	Ag,	
N/	AAC Steering Committee	ee		DEAN
Dr	P. D. M. M. C. Amrava	ati Professor & Reed	Co-ordinator IQAC	rao Allas Bhausaheb Des